

June 8, 2006

Mr. Carl Zatz, Supervisor  
Town of Gardiner  
135 Main Street  
Gardiner, New York 12525

Re: Town of Gardiner Open Space Plan (BPA #05-015)

Dear Carl:

Please let this serve as invoice #11 for professional services rendered for the Town of Gardiner Open Space Plan.

Our agreement for this project has a total budget of \$51,000.00 for Behan Planning Associates, LLC on a work complete percentage basis. Prior billings total \$43,100.00.

Services for this invoice include work that was performed from May 1, 2006 through June 4, 2006. Please note that we have performed the following tasks during this time period:

Phase II - Plan Making:

- Project management.
- Plan writing.
- Meeting preparation.
- Field tour and attendance at committee meeting 5/15/06.
- GIS mapping.

Attached please find a chart outlining the schedule of tasks completed to date for the scope of services.

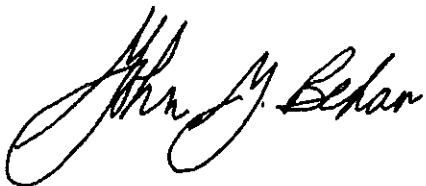
The balance due on this invoice is \$1,575.00. A signed voucher is also enclosed.

June 8, 2006

page 2

If you have any questions please feel free to contact me at any time. Thank you for the opportunity to be of service.

Truly yours,

A handwritten signature in cursive script that reads "John J. Behan". The signature is fluid and stylized, with a large initial "J" and "B".

John J. Behan, AICP

JJB/lj

Enclosure

Town of Gardiner Open Space Plan  
 Schedule of Task Completion (Invoice #12)

Task	Task Subtotals	Cumulative Percentage of Tasks Complete to Date	Percentage of Tasks Complete this period	Amount Due
<b>PHASE I - VISIONING AND RESOURCE ANALYSIS</b>				
<b>Project Initiation</b> Includes kick-off meeting, project organization tasks, guided field tour	\$2,500.00	100.00%	0.00%	\$ 0.00
<b>Resource Assessment</b> Review of collected data, analysis, plotting of mapping (no reporting in this phase)	\$4,000.00	100.00%	0.00%	\$ 0.00
<b>Public Participation and Community Outreach</b> Two (2) community/landowner focus group meetings; develop landowner survey; town-wide open space charrette	\$11,000.00	100.00%	0.00%	\$ 0.00
<b>Open Space Committee Meetings and Project Team Communications</b> Prepare for and participation five (5) monthly meetings with committee	\$3,000.00	100.00%	0.00%	\$ 0.00
<b>Project Management and Administration</b>	\$1,500.00	100.00%	0.00%	\$ 0.00
Subtotal	\$22,000.00			\$ 0.00
<b>PHASE II - PLAN MAKING</b>				
<b>Draft Plan and Draft Town of Gardiner Open Space Vision Map</b> Summary of open space resources; plan concepts; develop policies and recommendations; draft plan and vision map; presentation of the draft plan	\$21,500.00	95.00%	5.00%	\$ 1,075.00
<b>Final Plan and Final Town of Gardiner Vision Map</b> Update of draft based on comments and additional review	\$5,000.00	0.00%	0.00%	\$ 0.00
<b>Open Space Committee Meetings and Project Team Communications</b> Prepare for and participate in four (4) monthly meetings with the committee	\$2,500.00	90.00%	20.00%	\$ 500.00
Subtotal	\$29,000.00			\$ 1,575.00
<b>TOTAL DUE:</b>	<b>\$51,000.00</b>			<b>\$ 1,575.00</b>